



**THE EDUCATIONAL FARM AT
JOPPA HILL, INC.**
A 501(c)(3) non-profit corporation
Federal Tax ID# 59-3779081

174 Joppa Hill Road
Bedford, NH 03110
(603) 472-4724
www.theeducationalfarm.org

Welcome to Summer Farm Camp at the Educational Farm at Joppa Hill!

We are looking forward to your child's time with us! Our Farm is a wonderful place brimming with summertime opportunities for learning and fun. Please feel to contact us if needed. We will see you very soon!

- Annette Handy, Executive Director * info@theeducationalfarm.org
- Camp Administrator * summercamp.efjh@comcast.net * 472-4724

Required Forms: Please mail or bring the following forms available to download from our website at www.theeducationalfarm.org/farmfags.html. These forms must be completed and received on or by your child's first day of camp – this is a State of NH licensing requirement and your child cannot participate unless these are received! If your child is attending more than one week of summer camp, the forms will be kept and re-used for each session:

- ♦ "EFJH Liability Waiver" - print out, complete and sign
- ♦ "Health Memorandum for School and Camp" – available upon request from your child's doctor, listing all immunizations and dates. Date of last physical exam must be within 2 years of first day of camp. (If your child is not vaccinated, please download the "NH Religious Exemption from Vaccination" from our website which must be completed and submitted to us.)
- ♦ Any updates/changes to the medical information you entered into the YLM system at registration. This information will be kept in a confidential file at the Farm office and will be accessed only in case of an emergency.
- ♦ Any prescription or non-prescription medication your child must take during the camp day. Enclose in a labeled, zip-top plastic bag with a note clearly stating the dosage and schedule. Any medications (other than a rescue inhaler or EpiPen) will be collected and securely stored by the Farm Camp's EMT; emergency meds (inhalers, EpiPens) will kept with your child's counselor so that they can be administered if needed.

What to Wear/Bring DAILY - LABEL EVERYTHING and place in a zippered pack. The Farm cannot be held responsible for lost or stolen items:

- ♦ Wear play-clothes that can get dirty (and they will!)
- ♦ Wear socks and sneakers or rubber boots (NO open-toed sandals or Crocs!)
- ♦ Wear or pack a light-colored cap or sun hat to protect head and face from the sun
- ♦ Wear sun-screen (applied at home; bring bottle to reapply as needed)
- ♦ Wear insect repellent (applied at home; bring bottle to reapply as needed)

Place all of the following in a large, labeled backpack:

- ♦ A full change of clothes (including socks and underwear)
- ♦ Bring non-perishable food and drink per the following schedule (we have NO

REFRIGERATION facilities):

4-5 year olds: one hearty snack plus water

Big Kids (full day): two hearty snacks plus lunch and water

No glass or sharp items, or difficult-to-open items!

- ♦ A large (25oz), full, labeled, plastic or metal water bottle (no glass!)
- ♦ Bring an old coffee can, shoebox or plastic container for collecting "treasures"

What to Wear/Bring DAILY (continued):

- ◆ NO ELECTRONICS ALLOWED (iPod's, DS's or Nintendo's etc; any cell phones are to be turned off and stored in the camper's pack during camp. Parents can always reach the Farm and their child in an emergency - see below)
- ◆ Wear your most important item - a smile! 😊

Drop-off/Pick-up: Please be prompt at both ends of your child's day! We often head out onto the grounds early in the day when it is coolest, so if your child is late it can be a challenge to find their group!

Camp hours are 9:00am-12:00pm for 4-5 year old Farm Camp; 9:00am-4:00pm for Agricultural Camp. Drop off in the morning session is no earlier than 8:45am. Pick-up is promptly at the end of your child's session, right at 12:00pm for 4-5 year old and 4:00pm for Big Kids. Our staff is not available to supervise children outside of class hours; if you are late for pick-up, you will be charged a fee of \$10 per 15-minute period (pro-rated) that you are late.

Carpooling/Different person dropping off than picking up: Please send a note in with your child on any day when they are to be picked up by someone other than by whom they were dropped off. This note must be signed by the primary parent/guardian and given to the sign-in counselor at drop-off.

Parking: Please enter through the main gate and park in the large un-paved lot on the southern side of the barn. Enter the gate at the far end of the lot and walk up the path to the rear entrance of the barn. There you will find the sign-in table (drop off any forms or notes and sign your child in). Your child will be greeted and taken into the barn by a counselor to stow their gear. Park and enter the same way at pick-up time; you will sign your child out and they will be brought to you for dismissal.

Absences: If there is an unplanned absence for your child, please call the Farm as soon as possible and no later than 15 minutes prior to their session start, so that their group does not wait for a child who is not coming. Call 603-472-4724 and leave a message for the "Camp Administrator". There are no refunds for partial or full days missed. Camp operates rain or shine.

Reaching the Farm during the day: Call 603-472-4724 for "Summer Camp Administrator" between 9am-4pm. A staff member is on-site during that time to answer phone calls, but should they step away, please leave a message and your call will be returned as soon as possible, usually within 30 minutes. To inform us of a change of pick-up person, you must send in a signed note with that person – we cannot accept a verbal dismissal change over the phone.

Conduct/discipline: Children are expected to behave in a positive, responsible and respectful manner. If the counselors observe a child displaying disrespect, using foul language, using physical aggression or otherwise disrupting the class they will receive a verbal warning. If the behavior continues, the child will not be allowed to engage in the camp activities for a period of time (remaining supervised and with the group, for a period determined by the counselor). A written report of any infractions will be made to the parents; continuing violations may result in the child's suspension from camp with no refund of fees.